

# CONDITIONS OF PARTICIPATION

## 1.- VENUE, DATES AND OPENING HOURS

The Spannabis Barcelona trade show will take place at the Fira de Cornellà, Cornellà de Llobregat, Barcelona, on March the 15th, 16th, and 17th.

|  | DOOR OPENING HOURS   | ACCESS                                     | LOCATION                     |
|--|--|--|------------------------------|
| <b>EXHIBITORS</b>                                      | 10:00 a.m. – 9:00 p.m.   | Calle Tirso de Molina, 34<br>(Gate 5)      | <a href="#">See Location</a> |
| <b>VISITORS,<br/>PROFESSIONALS AND<br/>INVITATIONS</b> | Friday: 11:00 a.m. – 8:30 p.m.<br>Saturday: 11:00 a.m. – 8:30 p.m.<br>Sunday: 11:00 a.m. – 8:00 p.m. | Avenida de la Fama s/n.<br>(Main Entrance) | <a href="#">See Location</a> |

With the exhibitor's accreditation, the venue can be accessed through both Gate 5 and the Main Entrance, limited to the established door opening hours. With any other accreditation or invitation, the access to the site will **EXCLUSIVELY** be made through the Main Entrance.

## 2.- ADMISSION AND CONTRACTING

To become a part of the 16th edition of Spannabis Barcelona, the contracting company must send to the Organization the **APPLICATION FORM**, duly completed and signed by a person with official authority in the company. Once the request has been received, the Organization issues a proforma whereby the exhibiting company must pay at least 60% of the total amount and remit the bank transfer proof in favor of Feria del Cádiz S.L. The remaining 40% must be paid before February 8th, 2019. The condition of exhibitor will be without effect and the cession of space will be revoked if the entire amount has not been paid before February 8th, 2019.

The entire stand will be invoiced in the name of a single fiscal entity (headline company).

The subletting of stands between companies is totally prohibited. If any practice is detected in this line, the participation of both companies in the event will be disqualified.

The organizers reserve the right to modify the floor space and/or the location of the site, should the circumstances so require, and without the exhibitor being entitled to any compensation or indemnity on account of the organizers exercising this right.

In the case of total or partial cancellation, Feria del Cádiz S.L. will invoice the cancellation fees as it follows:

- 51 days or more before the beginning of the show: no cancellation fee.
- 50 days or less: 50% of the total amount.
- 30 days or less: 100% of the total amount.

Services and utilities must be **fully paid** according to the terms and conditions in the stipulated time period. The Organizers reserve the right to retain exhibited goods in case that any invoice remains unpaid.

## 3.- EXHIBITOR ACCREDITATIONS AND INVITATIONS

### 3.1.- EXHIBITOR ACCREDITATIONS

The Organization provides the exhibiting companies with several exhibitor accreditations to accredit the staff that will work in the stand. These accreditations can be requested through an online form that the Organization will send by email as early as **January the 1st, 2019**.

An average of **1 exhibitor pass will be provided for every 2 square meters of stand surface** (for stands under 30m<sup>2</sup>). For stands measuring more than 30m<sup>2</sup>, confer with the organization.

*Example: A maximum of 9 exhibitor accreditations corresponds to a stand of 18m<sup>2</sup>.*

Once the exhibitor has reached the limit of accreditations established, it may acquire extra exhibitor accreditations at **40€/each** until **February the 18th, 2019**.

#### **STAFF REQUIREMENTS - EXHIBITORS:**

Through the signed contract, the Exhibitor declares in a responsible manner that he ensures to comply with the legally established conditions and in the terms that govern the conditions of participation in the fair and declares to be up to date with the tax and / or labor obligations to contract with the fair, as well as up-to-date on the tax and labor obligations of the personnel that compose the stand staff and their commitment to accredit it in case it is proposed by the competent authorities.

The organizing company is exempt from any liability for the breach of these obligations by the exhibitor, the Exhibitor must respond directly to possible penalties and, if the Organizer is affected, reserves the right to repeat against the contractor in claim of how many legal actions there are for the payment of economic sanctions as well as relevant interests and costs, in accordance with current legislation.

#### **Documents to be presented according to the type of contract:**

- **Workers on payroll and/or self-employed:** The exhibiting company must complete, sign and seal the following document: **Workers Declaration** ([DOWNLOAD](#)).
- **Eventual workers for the event, including hostesses/translators:** The exhibiting company must send the organization the registrations in the Social Security.

It will not be possible to accredit any person who has not sent the corresponding documentation. In case of breach of this clause, the exhibiting company assumes the sole responsibility for the said breach and must pay the corresponding fine to the organizing company.

Every company must comply with the regulations of Occupational Risk Prevention and must carry out the appropriate measures for its compliance.

#### **3.2.- INVITATIONS**

The Organization will provide the exhibiting companies with **10 invitations per stand** so they can meet the demands of their clients and suppliers on the occasion of the trade show. These invitations are for a single access and are valid for any day. They will be sent by email fifteen days before the start of the fair.

If the exhibiting companies want to access more additional invitations, they can acquire them at a reduced price in two ways:

1. Via e-mail: requesting them to the organization between January 1 and February 18, 2019.
2. At the Organization offices at the venue during the whole week of assembly and trade show.

In both cases, the price of each additional one-day invitation will be 14€, the price of the 3-day pass will be 30€/each.

Note: The price at the ticket office will be 19€ for one-day tickets and 45€ for a three-day ticket.

Children under 18 are not allowed.

#### **4.- RESTRICTIONS**

**It is strictly forbidden to smoke in any enclosed space of the fairgrounds.** Therefore, we ask for maximum collaboration from all the exhibitors so that the current regulations are complied with.

The use of stickers/adhesives outside the stands will not be allowed, and within them they should not leave a trace, being the exhibitor/advertiser in charge of the expenses of their removal/cleaning.

No object, advertising element or piece of furniture may exceed the boundaries of the stands; also emergency exits and corridors must be completely free of advertising.

In **Spannabis Barcelona 2019** advertising cannot be distributed outside the space contracted and bounded as a stand. In order to preserve and care for our environment, the **Spannabis** Organization has decided to apply this regulation in all its events.

The Directorate of Fira de Cornellá may apply economic sanctions to those companies that do not respect common spaces, floors, and walls.

**During the fair it will not be allowed either:**

- Any use of flammable, toxic or dangerous products.
- Make smoke, flames, sparks, fires or high temperatures.
- Plug in electrical equipment in unauthorized outlets.
- The use of drones in all the facilities.

To avoid noise pollution **it is not allowed to play music and/or make any kind of noisy performance in the exhibition areas**, except for the stands of the outdoor plaza. Therefore, the installation of any sound equipment in the stand will not be allowed.

Any promotional act that could endanger the safety of those attending the event (throwing objects, causing avalanches, firing balls, arrows, etc.) is prohibited.

It is absolutely forbidden to expose cannabis plants as well as any unauthorized plant/substance (see listing at [http://www.spannabis.com/pdf/listado\\_sustancias\\_prohibidas.pdf](http://www.spannabis.com/pdf/listado_sustancias_prohibidas.pdf)).

Nor will the exhibition, promotion and/or sale of any kind of legal highs be allowed (more information at <https://energycontrol.org/infodrogas/otras/rcs-legal-highs-nuevas-sustancias-de-sintesis.html>).

## **5.- ASSEMBLY AND DISMANTLING REGULATIONS**

To access to the assembly/disassembly, every person must be previously accredited by the organization, with a prior list of personnel and the following documentation:

**For Spanish companies:**

**Workers on payroll:** updated nominal details (TC2).

**Self-employed workers:** the last receipt of the self-employed quota (Autónomos).

**Occasional workers for assembly/disassembly:** registration in Social Security.

**Non-Spanish companies:**

Workers declaration ([DOWNLOAD](#)).

Any exhibiting company with the **ONLY FLOOR** modality contracted must send us the following documentation:

1. Specific floor plans (with sections) and appropriately dimensioned elevation, as well as brief description of the assembly system in terms of stability and resistance of these elements for the purpose of specific approval.  
\* **Stands with second floor:** Plans duly sealed by the College of Architects.
2. Name of the assembling company and list of people who will work for her with their ID/Passport numbers.
3. Nominal relationship of workers (updated TC2) and/or last receipt of self-employed workers quota.
4. Name and telephone number of the person responsible for coordination on ORP issues.
5. Activities, jobs that will be developed and mention if any is a particularly dangerous activity.
6. List of vehicles or machines that will be used for your work.

### **5.1.- INFORMATION AND STANDARDS**

- The access and eviction turn will be assigned at the Organization offices (Gate 5).
- The days of validity of the assembler accreditations are Tuesday 12th, Wednesday 13th, Thursday 14th, Monday 18th and Tuesday 19<sup>th</sup>, March 2019.

**ASSEMBLY / DELIVERY OF GOODS SCHEDULE:**

Tuesday, March 12th: 8: 30 a.m. - 8: 00 p.m.  
Wednesday, March 13th: 8: 30 a.m. - 10: 00 p.m.  
Thursday, March 14th: 8: 30 a.m. - 12: 00 p.m.

**DISMANTLING / PICKING UP GOODS SCHEDULE:**

Sunday, March 17th: 8:30 p.m. - 12:00 p.m.  
Monday March 18th: 8: 30 a.m. - 8: 00 p.m.  
Tuesday, March 19th: 8:30 a.m. - 2:00 p.m.

- The entry of vehicles into the premises is prohibited.
- The entrance/exit door of merchandise, as well as the outer square, must be cleared once loaded or unloaded the material.
- The loading and unloading shifts will be assigned by the organization.
- *Feria del Caamo S.L.* is not responsible for damage or loss of the material of the assembling company.
- The Organization will not manipulate any merchandise that is not properly packaged.
- The warehouses are for the exclusive use of the exhibitors and organizers. Its use for the material of the assembling company is prohibited.
- The maximum authorized height of the stands within the pavilion varies according to the area. Please contact the organization to obtain this information if you need it.
- The maximum authorized height of the stands inside the tents is 4m in the perimeter and 6m in the rest. Check accuracy according to the location of your stand.
- The maximum permissible load on pavilion floors is 2.000 Kg / m<sup>2</sup>.
- The maximum admissible load in floors of the Annexes (tents) is 400 Kg / m<sup>2</sup>.
- In the interior of the tents located in the outer square of the enclosure (Annexes), the circulation of any type of machinery NOT authorized by the organization is not allowed.
- It is not allowed to hang elements of the structure of the tents.
- It is not allowed to leave vehicles parked in the outer square.

The exceptional performance of **the following tasks requires express and prior authorization** of the Organization:

- Introduce flammable, toxic or dangerous products.
- Produce smoke, flames, sparks, fires or high temperatures.

- Electrical equipment cannot be connected to unauthorized connections.
- In order to hang loads or trusses, from the structures of the roof of the building it is necessary to previously make a request to the organization for its approval. Rigging assembly services must be contracted to the company assigned by the organization to ensure safety.
- Try not to spill liquids on the floors of the pavilions (notify immediately to safety in case of accidental spillage).
- The adhesive tape that is used for gluing carpet must be double-sided and must not cause damage or leave residues on the pavement of buildings. The Production Department of Fira de Cornella may reject a tape that is not suitable.
- Refrain from making holes in floors, walls of the fairground and/or in the modular panels of the stands.
- In those assemblies where there are differences in dimensions in transit, the necessary access ramp for the disabled must be established.
- Dismantling work can not start until the fair has been completely evicted.
- When disassembling, please take all the waste material and do not leave any residue. In case of leaving, will be charged cleaning, de-rubbing, repair of damage, if any, and weight of the material discarded according to current rates.

**5.2.- SECURITY**

- The assembling companies must comply with all the requirements of the regulations related to Labor Risks Prevention.
- The Organization may paralyze any assembly where it observes a breach in this regard.
- Maintain corridors and areas of access and operation of the security elements, such as emergency exits, hoses, push buttons and fire extinguishers, free of all obstacles in assembly and disassembly as well as in events.
- In case of emergency, follow the instructions detailed in the Evacuation Plan that will be delivered by hand at the organization offices.
- The enclosure will proceed to supply power to the stands throughout the last assembly day, once the required procedures and documentation have been completed.

## **6.- SURVEILLANCE**

The Organization is responsible for the general surveillance service of the site, both day and night. However, the Organization declines all responsibility for the damages and thefts that may be suffered by the facilities and merchandise exhibited.

The exhibitor must take care of the surveillance of his stand and of his exhibited goods during the hours of the contest, as well as during the assembly and dismantling.

Exhibitors are advised to monitor their belongings even more closely during the assembly and disassembly periods. Valuable items that can be easily carried should be locked during the night. We remind that you can hire furniture and warehouses in the stands for that purpose.

If an exhibitor wishes to take care of the surveillance of his stand during the assembly nights and duration of the Fair, he/she can contract this service only through the organizing company.

## **7.- CLEANING**

The Organization will take care of the general cleanliness of the enclosure, including the basic cleaning (common zones, emptying of litter bins). The exhibitor is responsible and in charge of the cleaning of its stand.

## **8.- INSURANCES**

The Civil Liability Insurance is mandatory, being included in the contract. Coverage: 1.200.000 Euros.

Those exhibitors that wish may expand the coverage amounts by specifying it to the Organization, which will proceed to expand the coverage and bill the corresponding amount.

## **9.- EVENTS OF FORCE MAJEURE**

The Organization reserves the right to postpone the event, whenever special circumstances so advise, or if causes of force majeure require it. Such circumstances will not be sufficient reason for exhibitors to terminate their contract or to demand any type of compensation for damages.

## **10.- CONTRACTUAL SUBJECT**

All exhibitors, by signing the contract of participation in the Spannabis tradeshow, accept these Conditions of Participation. For all questions that arise regarding the interpretation and application of this Contract, both parties submit to the Arbitration of Equity referred to in Law 60/2003 of December 23rd, to the Arbitral Tribunal of Barcelona, obliging itself to comply with the award that is issued.

For more information and other questions, contact the organization:

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